

## Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 28, 2020

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Jim Humphreys, DeeAnne Wyse, Vicki Jones, Don Hassebrook, Applin, Carol Ferguson, Dian Green, Gisele Butker, Kerry DeFoe, Lynn Frye, Candice Sims, Marcia Lester, Venia Etta McJunkin, Lisa Clark, Kate Posey

Members Not in Attendance: Steve Zuber, Paul Baron, Candice Sims, Mary Willis, Samijo Miron

### Review:

1. Review Dec. 3rd PDT meeting minutes and action items. No corrections.
2. Budget Update: Current MGEV program balance is \$3,300.47 | Investment Fund: \$5,000.
3. Rose Lawn Irrigation: Water meter installed. Main line will be installed next month.
4. Allatoona Elementary Seed Starting Class was Jan. 7. School Field trip to ARC is March 9<sup>th</sup> at 10am to install transplants with students.
5. Hickory Log Blueberry Workday was on Jan. 28<sup>th</sup> planted 120 liners.
6. MGEV Thoughtful Thursday was on Feb. 13<sup>th</sup> had 19 attendees!
7. Arbor Day was on Feb. 21<sup>st</sup> – still have persimmon & sassafras trees left over. Paul Pugliese

### Education:

1. Next MGEV Thoughtful Thursdays: Mar 12, May 14, June 18, July Aug. 13 @ 2pm
2. MGEV Regional Leadership Conference Archived: March 20, June 19, Aug. 21, Nov. 6
3. Marketing and logos for MGEV program (see attached guide)
4. UGA Letter of Assurance No Discrimination (see attached)
5. Everbridge Notification System should be available for text alerts soon.
6. 2019 Annual Summary for Bartow MGEV (see attached)
7. Future School Garden/STEM Extension Program Assistant has been approved by county.

### Plan and Promote Upcoming Programs and Events:

1. Promote upcoming 2020 Workshops Mar. 31, Apr. 18, May 2, June 13, July 15, Aug. 15\*

Deadline is March 27.\* Bartow will host week of June 19-26. Mid-Term June 12

8. 4-H Play in the Dirt Day Camp: June 15<sup>th</sup> – Dian Green coordinating volunteers.
9. Red Top State Park D.I.R.T. Festival: July 18<sup>th</sup> (BA)

### Engage Project Committees:

1. Seminars/Speaker's Bureau (Lisa C/Dee Anne): Online registration through Eventbrite.
2. Demonstration Gardens (Phil/Paul B.): First rose pruning workday coming up in March.\*
3. Publicity (Amelia): Need a chair and delegate publicity tasks to committee members.
4. Office Help Desk/Library (Mary/Kerry): Need help during April 6-10 and May 26-29.
5. Ask a MG Event/Plant Sales (Carol/Kerry): Samijo will coordinate farmers market events.
6. Plant Propagation Committee (Steve/Kerry/George): Arbor day trees potted up with Kate P

