

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 22, 2018

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Dian Green, Candice Sims, Vicki Jones, Venia Etta McJunkin, Janet Martin, Mary Willis, Carol Ferguson, Lisa Clark, Phil Aplin, Emily Bryson, Paul Pugliese

Members Not in Attendance: Kate Posey, Carolyn Creager, Linda Roth, Steve Zuber

Education:

1. 2017 Bartow MGEV Annual Summary Report shared as a handout showing volunteer time valued at over \$105,000 to Extension office (FTE of 3 employees). Also shared breakdown of hours per project and public contacts.
2. Annual Committee Chair Planning Guide shared with the group as a template for MGEV project committee meetings. Each committee chair should report the following to PDT at next meeting: team member responsibilities, training needs, and budget needs.*
3. Thoughtful Thursdays Webinars will be archived online and we will share these at upcoming MG monthly meetings for continuing education starting in March with “School Gardens and STEM”. Discussion was brought up concerning the ability to have open online discussion groups with other MG’s using the same technology?

Plan Upcoming Programs and Events:

1. Allatoona Community Garden advisory board next quarterly meeting is **April 3rd** @ 8:30-9:30am. Need two volunteers to serve as **liaisons**: see action item below.*
2. Allatoona Community Garden Spring Planting Day is **April 21st**. Need a few master gardeners to help lead Cross Point Church Garden Team volunteers: see action item below.*
3. Promote upcoming seminars: Pesticide Training (**March 16**), Cooking with Herbs (**April 14**), Container Gardening (**April 28**), Landscape Design (

Engage Project Committee Members:

1. Demonstration/Community Gardens (Phil/Carol): Venia Etta suggested having an “Annual Beautification Day” as part of a Rose Lawn workday with hands-on training, spring cleaning, and provide a lunch for MG’s that help out.* March 7th from 9am to 2:30pm was proposed. March 14 and 21 will be alternate rain dates, if needed. Emily will send out a reminder.
2. Office Help Desk/Library (Mary): Had committee meeting on January 11.
3. Publicity (Janet/Dian): Had committee meeting on February 2. Need publicity information for May Market seminars.*
4. Ask a MG Events/Plant Sales (Carol/Kate): Preparing for Rose Lawn May Market.
5. Seminars/Speaker’s Bureau (Lisa C./Dian): Need to line up folks for Panel Discussion Seminar.*
6. New MG Training & Mentoring (Venia Etta/Kate): Mentors need to reach out to mentees from 2017 class to make sure they are engaged and getting their volunteer hours on time.
7. School Garden Clubs/Youth Programs (Marcia/Dian/Carol/Lynn): Give out boxes of seeds that were donated by KBB in MG office.
8. Plant Propagation Committee (Kate/Kerry): Arbor Day trees need to be potted up for May Market.

Additional Information: Next PDT meeting: **Friday, May 11 @ 1-3pm**

Action Items:

***Action Items**

Person(s) Responsit 22 31