

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Feb. 15, 2017

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

Members Present: Venia Etta McJunkin, Vicki Jones, Dian Green, Kate Posey, Jim Humphreys, Marcia Humphreys, Phil Aplin, Mary Willis, Candice Sims, Elaine Schwartz, Sandi Lukas, Lynn Frye, Carol Ferguson, Carolyn Creager

Members Not in Attendance: Steve Zuber, Dianne Bennett, Edna Martinez, Sandra Howell, Rolland Stokes, Linda Roth

Education:

1. How project coordinators can use Signup genius Schedules for MG clinics, seminars, office, and Rose Law are up to date if volunteers still call you directly please enter their name in the signup genius so we can keep track of everyone in one place can check the list of volunteers online any time you need.
2. La Nina Drought update Soil temps @ 50F 10 degrees above normal Drought damaged trees will become apparent this spring

2. Office Help Desk/Library (Mary/Carolyn): Mary is updating the office manual and hot topics displayboard.
3. Publicity (Jim/Janet/Beth): Facebook updates and posts are reaching a lot of people. The more we "like" and "share" these posts, the more exposure we get for a broader audience. This is a great publicity tool for our program and may help recruit new master gardeners. Publicity committee will be getting together soon to organize publicity efforts with new volunteers.
4. Ask a MG Clinic/Plant Sales (Kate/Carol): Home Depot plant clinic scheduled for March 11th at 9am – noon. Need volunteers for upcoming clinics.
5. Seminar/Speaker's Bureau (Dian/Edna): Next seminar is Organic Gardening on March 7th.
6. New MG Training (Venia Etta/Kate): Hosting lunch for mid-term on June 16th at Extension office. Also hosting classes at North Metro campus on June 26 and June 28 (final exam).
7. School Garden Clubs/Youth Workshops (Marcia/Diana): South Central Middle School was accepted as a pilot site for the UGA Pollinator Census project. Hamilton Crossing Elementary is planning a garden tea party for the school garden club.
8. Cookbook Committee (Mary/Candice): 20 books left to sell.
9. Garden Symposium (Vicki/Ed): Vicki placed the lunch order with Chick-A today.

Additional Information: Next PDT meeting **May 10 @ 1-3pm at Extension office.**

Action Items:

Action Items	Person(s) Responsible	Completion Date
Volunteers assist with MG table, lunch and setup for vendor at Garden Symposium	All PDT members	February 23
Recruit volunteers for Allatoona Resource Fair/Pizza Farnon April 22 nd	Carolyn, Carol, Mary, Candice	March 7
Carpool/Bus Signup sheet for MGEV appreciation day in Griffin on April 25 th	Paul Pugliese	March 7
Recruit volunteers for Home Depot MG Clinic on April 11 th	Carolyn	March 7
Recruit 2017 Master Gardener applicants	All PDT members	March 31
MG Nursery Field Triptinerary for May 22 nd	Paul Pugliese	April 4
Coordinate new MG Mentor Meet & Greet	Venia Etta and Kate	May 15
Coordinate lunch for new MG mid-term	Venia Etta and Kate	June 16