

Extension Program Development Team (PDT) Minutes

Agent: Paul Pugliese

County: Bartow

Date: Dec. 7, 2015

Program Area: Bartow County Master Gardener Extension Volunteers (MGEV)

requirement s during the first year:

p desk, 10 hours at Rose Lawn, 5 hours at Ask a MG clinics,
eran MGEV's will also be required to serve on at least two

Review – Briefly describe the activities and events reviewed and evaluated during the meeting.

1. Review Aug. 25th PDT meeting minutes and action items. Minutes approved.
2. YTD Budget Update: Net income is \$1,935.87. Rolland recommended a budget request to purchase a video recorder or GoPro camera for archiving seminars and/or creating podcasts, etc. Steve and Jim will explore the feasibility of this technology and cost estimates.

Plan – Describe the planning for upcoming educational programs and events.

1. Recruit applicants for 2016 MGEV training classes: Deadline December 15th. Veteran MG's are welcome to attend and audit any of the upcoming classes; no registration needed; assist with class setup/cleanup if present.
2. Meet & Greet Social for new MGEV class and mentors on January 11th at 5pm at Extension office. Paul will send out an email in January for volunteers that want to mentor our new trainees. Mentors are expected to attend the Meet & Greet Social, first class on Feb. 15th and last class on March 23rd. Mentors should bring a food item for the pot lunch during these two classes. Mentors should also maintain regular contact with their mentee throughout the training by phone/email and provide reassurance before exams. Mentors should continue to work with mentees after training by inviting them to association meetings and encouraging involvement with volunteer projects/committees.
3. Finalize 2016 Bartow Lawn & Garden Seminar schedule. Steve proposed the following speakers: Arty Schronce (native plants); Renee Carleton (bird watching or wildlife resistant landscape plants); Paul Pugliese (food & farming myths); Rolland Stokes (planting food for wildlife); Paul Pugliese (home grown tomatoes); Kate Posey (wreath seminar).
4. Finalize 2016 Ask a Master Gardener clinic schedule: Feb. 19th Arbor Day, Rose Lawn, Farmer's Markets, Allatoona Cleanup, other festivals/events around town.
5. Begin promoting North Georgia Garden Symposium at North Metro Campus on Feb. 25th.
6. Seek sponsors for Garden Symposium, food, door prizes. Updated sponsorship form was discussed and given to each member. Be sure to take symposium schedules to leave at sponsor's

locations. List of sponsors was divided among committee members. Each member should