

## ELS Program Development Team Minutes

**Agent:** Paul Pugliese

**County:** Bartow

**Date:** Dec. 3, 2012

**Program Area:** Agriculture & Natural Resources – Master Gardener Volunteers

**Members Present:** Karen Capito, Carolyn Creager, Dian Green, Jim Humphreys, Venia Etta McJunkin, Paul Pugliese, Rolland Stokes, Steve Zuber and Sandra Howell

**Members Not in Attendance:** JoAnne Barre and Kate Posey

### **R.E.P.E. Report**

**Review** – Briefly describe the activities and events reviewed and evaluated during the meeting.

August minutes were reviewed. Jim Humphreys is almost done with the brochure for the self-guided walking tour at Rose Lawn. Advertising for the Ask a MG booth at the September Rose Lawn festival was done. Paul has updated the sign-up sheets for the office. Phone invitations were completed for the September meeting. Newspaper articles for The Vine and the Bartow Health Access landscaping project

AskshePt Speaker Chair is s  
will

assigned at the association meeting Dec. 4, 2012. The wreath workshop went well and the evaluations from participants were good. The new MG Facebook page is getting a lot of activity.

**Educate** – Briefly describe the educational component of the meeting.

Paul displayed new resources that are available for Bartow MG's. MG's may use the new email listserver: BARTOWMG-L@listserv.uga.edu. Paul went over the budget from 2012. Paul will be offering \$100 "mini-grants" for up to 6 new or existing projects in 2013.

**Plan** – Describe the planning for upcoming educational programs and events.

The schedule for the 2013 MG second Saturday of each month in conjunction  
Soils - Warren Davenport; Apr. 2 - Vegetable Gardening - Paul and Rolland and

possibly

Terry Drew; May 7 - Container Gardening - Dianne Bennett, Vicki Jones, and Kate; June 4  
- Lawns - Paul;

2013 4-H Forestry Team training is being planned by Paul. An open house at the Extension Office is being planned for April 19, 2013 from 4 - 8. There will be a Ask a MG booth with Karen in charge and an office booth hosted by Steve. Activities are being explored for MG Day, Mar. 16, 2013. Arbor Day will be Feb. 15th. Trees have been selected are being ordered by Trees Bartow/Keep Bartow Beautiful. An Ask a MG booth is planned for the Frank Moore Court House location with Karen in charge.

**Engage** – Describe the tasks and/or roles members will play in upcoming educational programs and events.  
See events above.

**Action Items** (To add rows, press “Tab” in the last table cell.)

Action Item	Person Responsible	Completion Date
Memoranda of Agreement for 2013 will be made available beginning at the Dec. 4 meeting.	Paul	Jan. 15, 2013
Sign-up sheets for volunteers to cover the Jan 17 & 22 MG classes hosted by Bartow will be at the Dec. 4 meeting.	Paul	Dec. 4, 2012

Ask a MG clinic schedules for the first quarter will be completed and made available to the Publicity