

Master Gardener Extension Volunteer

Project or Team Committee: _____

Committee Chair: _____ *Date submitted: _____

Committee Co-Chair: _____ *Transition Date: _____

1. Each project/team committee should plan to meet at least 2 to 3 times per year. Please list the proposed months of your committee meetings: _____

2. Number of team members needed to make the committee a success: _____

3. Number of additional volunteers needed to make the project a success: _____

4. Describe specific committee team member responsibilities or job assignments that need to be filled:

a. _____

b. _____

c. _____

d. _____

e. _____

f. _____

g. _____

h. _____ :

c. Training need: _____

6. Annual Budget Needs and Funding Source(s) i.e. Extension Office, MG Association, Grants, County Government, Other organizations – feel free to attach additional pages as needed:

a. _____

b. _____

7. Other groups or organizations involved, if any: _____

8. Educational value of project on the community it serves: _____

*The chair or co-chair should present a committee report during the first MGEV Program Development Team (PDT) Meeting of the year. See reverse side for a suggested planning calendar template.

